

Attach check or
money order

DO NOT
SEND
CASH

APPLICATION FOR RENEWAL OF SPR (Statement of Professional Recognition)

**(Note: You may not renew your SPR earlier
than one year from its expiration date.)**

Board of Educational Examiners
Use Only

INSTRUCTIONS: (Please allow four weeks for processing. Incomplete applications may be returned.)

Revised 2/09

1. The application packet must include a completed application, \$85.00 fee, verification of completion of the child and dependent adult abuse training, and applicable late fees.
2. Include a copy of the license issued by the Iowa Department of Public Health including current dates of validity.
3. Send all materials and check or money order (made payable to the Board of Educational Examiners) to the **Board of Educational Examiners, Licensure, Grimes State Office Building, 400 E. 14th St., Des Moines, IA 50319-0147.**
4. All fees are NONREFUNDABLE.
5. **LATE RENEWAL FEE.** An additional fee of \$25.00 per calendar month, not to exceed \$150.00, shall be imposed if a renewal application is submitted after the expiration date. The board will waive the late fee if not practicing in a school or AEA under the expired Statement of Professional Recognition.

Name changes require a photocopy of official legal documentation.

Applicant's Folder #	Social Security #	Date of Birth Month Day Year	<input type="checkbox"/> Male <input type="checkbox"/> Female
Last Name	First Name	Middle Name	Maiden Name
Address	City	State	Zip Code
Home Phone ()	Work Phone ()	Email Address	

Background Information:

For any "Yes" response, attach a written explanation on 8 1/2" x 11" paper. Be sure to include the date of the violation. **DO NOT** explain on this application form. *If you have reported a "Yes" response on a previous application, check "PR" (previously reported) instead of "Yes" on this application, if no further conviction(s) has occurred.

- a. Yes ☐ No ☐ PR ☐ Have you ever been convicted of a felony?
- b. Yes ☐ No ☐ PR ☐ Have you ever been convicted of a crime other than parking or speeding violations?
(NOTE: Include all deferred judgments.)
- c. Yes ☐ No ☐ Do you currently have any criminal charges pending against you?
- d. Yes ☐ No ☐ PR ☐ Have you ever had a founded report of child abuse made against you?
- e. Yes ☐ No ☐ PR ☐ Have you ever had an educational license denied, revoked, or suspended?
- f. Yes ☐ No ☐ Are you a United States citizen? If you answered "No," check if you are:
☐ a qualified alien (as defined in 8 U.S.C.A. § 1641). If so, please provide appropriate documentation.
☐ an alien who is paroled into the United States under 8 U.S.C.A. § 1182(d)(5) for less than one year. If so, please provide appropriate documentation.
☐ a foreign national not physically present in the United States.
☐ other – Please provide a detailed explanation on a separate 8 1/2 x 11 sheet of paper

SECTION II - (To be completed by employer) Request for continuance of a Statement of Professional Recognition

The _____ area education agency or school district requests that
_____ (applicant)

Be issued a Statement of Professional Recognition to serve as
_____ (List specific position)

Signature of AEA or School District Administrator Folder Number _____ Date _____

Statement of Fraud:

An application will be considered fraudulent, and may be denied, if it contains any false representation or omission of material fact, or if false records are submitted in support of the application.

I certify under penalty of perjury and pursuant to the laws of the state of Iowa that the preceding information is true and correct.

Signature of Applicant

Date